

**WEST LEICESTERSHIRE CLINICAL COMMISSIONING GROUP  
BOARD MEETING**

**10 September 2019**

<b>Title of the report:</b>	EPRR Core Standards Review 2019/20
<b>Section:</b>	Delivery
<b>Report by:</b>	Amita Chudasama, EPRR Officer, LLR CCGs
<b>Presented by:</b>	Daniel Webster, Head of Operational Resilience & EPRR

<b>Report supports the following West Leicestershire CCG's goal(s):</b>			
Improve health outcomes		Improve the quality of health-care services	✓
Use our resources wisely			

<b>Equality Act 2010 – positive general duties:</b>
<ol style="list-style-type: none"> <li>1. The CCG is committed to fulfil its obligations under the Equality Act 2010, and to ensure services commissioned by the CCG are non-discriminatory on the grounds of any protected characteristics.</li> <li>2. The CCG will work with providers, service users and communities of interest to ensure any issues relating to equality of service within this report are identified and addressed.</li> </ol>

<b>Additional Paper details:</b>	
Please state relevant Constitution provision	Section 6.6.1(a) - ensuring that the Group has appropriate arrangements in place to exercise its functions effectively, efficiently and economically and in accordance with the Group's principles of good governance.
Please state relevant Scheme of Reservation and Delegation provision (SORD)	N/A
Please state relevant Financial Scheme of Delegation provision	N/A
Please state reason why this paper is being presented to the WLCCG Board	To inform the Board of the minimum EPRR standards which NHS Organisations and providers of NHS-funded care must meet.
Discussed by	CCG EPRR Group, CCB and AEDB
Alignment with other strategies	STP, Operational Plan 2017-19
Environmental Implications	
Has this paper been discussed with members of the public and other stakeholders? If so, please provide details	Yes, ELRCCG and LCCCG

**EXECUTIVE SUMMARY:**

1. Approval and sign off for self-assessments against the EPRR Core Standards for LLR CCGs 2019/20
2. Approval and sign off for the CCG updated Major Incident Plan and the newly created CCG ICC Plan

**RECOMMENDATION:**

West Leicestershire Clinical Commissioning Group is requested to:

**APPROVE and SIGN OFF** the CCG self-assessment against the 2019/20 NHS EPRR Core Standards and the CCG Major Incident Plan and ICC Plan.

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## BOARD MEETING

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### EPRR CORE STANDARDS SELF ASSESSMENT

#### 1. INTRODUCTION

##### Key Points

- 1.1 The NHS England Core Standards for emergency preparedness, resilience and response (EPRR) set out clearly the minimum EPRR standards which NHS Organisations and providers of NHS-funded care must meet.
- 1.2 The Core Standards will also enable agencies across the county to share a common purpose and to co-ordinate EPRR activities in proportion to the organisation's size and scope; and provide a consistent cohesive framework for self-assessment, peer review and assurance process.
- 1.3 The purpose of the EPRR Annual Assurance Process is to assess the preparedness of the NHS, both commissioners and providers, against common NHS EPRR Core Standards.
- 1.4 The Health and Social Care Act 2012 provides that the Secretary of State for Health (and thus Public Health England) and NHS England will be Category 1 responders under the Civil Contingencies Act. CCGs will be Category 2 responders. Category 2 responders are co-operating bodies and generically, their roles will be to co-operate and share relevant information with Category 1 responders. They are also required to have business continuity plans in place.

#### 2. Leicester, Leicestershire and Rutland CCGs Declaration 2019-20

- 2.1 The CCGs undertook a self-assessment against the relevant individual core standards and rated their compliance. In addition to this CCGs were also required to undertake a self-assessment against this year's EPRR assurance deep dive standards which focused on Severe Weather.
- 2.2 The self-assessment was undertaken by the Operational Resilience & Emergency Planning Officer in conjunction with leads from each CCG.
- 2.3 The format of the Core Standards remains unchanged from last year.
- 2.4 The Core Standards Declaration will be presented to the CCG's Collaborative Commissioning Board, the WL CCG Board, LC CCG and ELR CCG Governing Body meetings in September, for approval and sign off for submission to NHS England. NHS England have agreed that the self-assessment can be submitted and sign off can be done retrospectively to meet the tight submission deadline of Friday 30<sup>th</sup> August.

- 2.5 Compliance: In total there are 43 standards that are applicable to the CCGs. The 3 LLR CCGs are declaring **FULL COMPLIANCE** in the 2019-20 self assessment.

Please select type of organisation: 

<b>Clinical Commissioning Group</b>
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Core Standards	Total standards applicable	Fully compliant	Partially compliant	Non compliant
Governance	6	6	0	0
Duty to risk assess	2	2	0	0
Duty to maintain plans	9	9	0	0
Command and control	2	2	0	0
Training and exercising	3	3	0	0
Response	5	5	0	0
Warning and informing	3	3	0	0
Cooperation	4	4	0	0
Business Continuity	9	9	0	0
CBRN	0	0	0	0
<b>Total</b>	<b>43</b>	<b>43</b>	<b>0</b>	<b>0</b>

- 2.6 Deep Dive - the focus this year is on Severe Weather. There are a total 20 standards in total for this section. These are split into 2 sections:

Severe Weather response - 14 standards against which the CCGs are fully compliant as these are covered by the various EPRR plans in place.

Long Term Adaptation Planning – 5 standards against which the CCGs have mainly responded as non-compliant mainly due to the fact that the CCG do not own any of the properties they occupy and therefore would not have long term adaptation plans in place.

The deep dive standards do not contribute to the overall compliance level.

- 2.7 Action plans for areas where further work is required have been automatically generated through the self-assessment process. These actions will inform the CCG EPRR Work Plan for 2019/20. The EPRR Officer will work closely with the relevant leads in each CCG to ensure the actions are completed.
- 2.8 The self assessments will be finalised by 20<sup>th</sup> August and will be presented to the AEDB on 21<sup>st</sup> August, CCB on 22<sup>nd</sup> August and thereafter submitted to NHS England. The Governing Bodies will receive the self assessment at their September meetings.
- 2.9 The final step of the process will be attendance at a Panel Meeting with NHS England on 27<sup>th</sup> September 2019. The CCG representation will be Caroline Trevithick, Dan Webster and Amita Chudasama. The panel will probe further

into the self-declarations and any related action plans after which they will formally write to the CCGs with recommendations and actions to be implemented.

### **3. CCG Major Incident Plan and CCG Incident Coordination Centre Plan**

3.1 The CCGs has been updated following last year's Core Standards Panel Meeting. The plan now includes reference to JESIP principles and a section on Recovering from an major incident.

3.2 The CCG EPRR team have done extensive work this year to establish a CCG ICC as previously the CCGs identified ICC was co-located at Fosse House with NHS England. The CCGs were informed that this arrangement was no longer feasible. St John's House has been established as the location for the CCG ICC with a backup identified at UHL.

#### **Recommendation:**

West Leicestershire Clinical Commissioning Group is requested to:

#### **APPROVE and sign off**

- CCG self-assessment against the 2019/20 NHS EPRR Core Standards
- CCG Major Incident Plan
- CCG ICC Plan

#### **Appendices – available on request**

**Appendix 1 – WL CCG Final Core Standards Declaration**

**Appendix 2 – LLR CCGS Major Incident Plan**

**Appendix 3 – LLR CCGs Incident Coordination Centre Plan**