

**LEICESTER, LEICESTERSHIRE AND RUTLAND CCGs COMMISSIONING
COLLABORATIVE BOARD**



**Minutes of the Commissioning Collaborative Board held on Thursday 22 March
2018 at 1:00pm in the Conference Room, 8th Floor, St John's House, 30 East
Street, Leicester, LE1 6NB**

PRESENT:

Dr Richard Palin	Clinical Chair, East Leicestershire and Rutland CCG (Chair)
Mrs Karen English	Managing Director, East Leicestershire and Rutland CCG
Mr Toby Sanders	Managing Director, West Leicestershire CCG
Ms Sue Lock	Managing Director, Leicester City CCG
Professor Mayur Lakhani	Clinical Chair, West Leicestershire CCG
Professor Azhar Farooqi	Clinical Chair, Leicester City CCG
Dr Avi Prasad	Co-Chair, Leicester City CCG
Ms Gillian Adams	Independent Lay Member, West Leicestershire CCG
Mr Zuffar Haq	Independent Lay Member, Leicester City CCG
Ms Donna Enoux	Chief Finance Officer, East Leicestershire and Rutland CCG
Mrs Michelle Illiffe	Director of Finance, Leicester City CCG
Ms Tamsin Hooton	Director of Urgent and Emergency Care, West Leicestershire CCG
Mrs Caroline Trevithick	Chief Nurse and Quality Lead West Leicestershire CCG
Ms Sarah Prema	Director of Strategy and Implementation, Leicester City CCG

IN ATTENDANCE

Mrs Jayshree Raval	Commissioning Collaborative Support Officer, East Leicestershire and Rutland CCG (minutes)
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ITEM	DISCUSSION	LEAD RESPONSIBLE
CCBP/18/13	<p>Apologies received</p> <ul style="list-style-type: none"> - Dr Andy Ker, Vice Clinical Chair, East Leicestershire and Rutland CCG - Mr Spencer Gay, Chief Finance Officer, WL CCG - Mr Clive Wood, Independent Lay Member, East Leicestershire and Rutland CCG - Dr Chris Trzcinski, Clinical Chair, West Leicestershire CCG 	
CCBP/18/14	<p>Declarations of Interest on Agenda Items</p> <p>There were no declarations of interest identified by members present as there were no reports on the public agenda apart from the draft minutes of the previous month and action log.</p>	
CCBP/18/15	<p>To APPROVE the minutes of the Public Commissioning Collaborative Board meeting held on 15 February 2018 (Paper A)</p> <p>The minutes of the Public Commissioning Collaborative Board meeting held in February 2018 were approved as an</p>	

	<p>accurate record of the meeting subject to the following amendments:</p> <p>CCBP/18/11: the third paragraph on page 3 of the minutes which states “ <i>Ms Adams did not have a preference and was going to recommend Mr Wood in light of his experience</i>” The sentence to read as: “ <i>Ms Adams was going to recommend Mr Wood in light of his experience</i>” and remove “did not have preference”</p> <p>The last paragraph on page of the minutes, where it states “<i>Ms Hooton confirmed it may be worthwhile to consider GP / Clinical representation at the Urgent Care Sub-delivery Board.....</i>” to read as <i>Ms Hooton confirmed that it would be worthwhile to stipulate GP clinical input to the Urgent Care Sub-delivery board</i>”</p> <p>It was RESOLVED to:</p> <ul style="list-style-type: none"> - APPROVE the minutes of the last meeting. 	
<p>CCBP/18/16</p>	<p>To RECEIVE the Matters Arising: actions from Commissioning Collaborative Board held on 15 February 2018 (Paper B)</p> <p>The matters arising following the meeting held in February 2018 were received, with the following updates noted:</p> <p>CCB/17/67: Emergency Preparedness Resilience and Response (EPRR) Core NHS Standards Review for 2017/18:</p> <p>The action was for Ms Hooton to review the clinical representation and have discussions with some of the Board GPs. Ms Hooton provided an update at the meeting stating discussions have taken place with Dr Prasad and Dr Graham with regards to GP input at the Urgent and Emergency Care Board. Action closed.</p> <p>It was RESOLVED:</p> <ul style="list-style-type: none"> - RECEIVE the matters arising, and note the progress to date. 	
<p>CCBP/18/17</p>	<p>To RECEIVE Any Other Business</p> <p>Dr Palin informed there was no other business noted for discussion.</p> <p>Meeting concluded at 1:15pm</p>	
<p>Date of Next Meeting</p> <p>Thursday 19 April 2018, Leicester City CCG, Conference Room, 8th Floor, St Johns House, 30 East Street, Leicester, LE1 6NB.</p> <p>East Leicestershire and Rutland CCG to Chair the meeting from January – April 2018 Inclusive.</p>		